

Hearthstone HOA Board Meeting Agenda/Minutes July 24, 2016

Board Members

POSITION	CHAIR\FILLED BY	COMMITTEE MEMBERS	ATTENDING
President	Anna Smith		yes
Vice President	Scott\Erika Rau		Yes (Scott)
Secretary	Samantha Tilton		yes
Treasurer	Trevor Hancock		yes
Beautification	Open position		
Government Relations	Open position		
Neighborhood Watch	Ed Singletary		yes
School Relations	Doug Smith		yes
Adult Social	Shelly Gilley		no
Youth Social	Open position		
Welcoming	Kristin Andes	Nancy Klug	Yes (Kristin)

Meeting was called to order by president Anna Smith at 7pm. The following topics were discussed:

Meeting Agenda

- Review board positions roles/responsibilities: New board members introduced themselves. Doug Smith volunteered to chair the School Relations Committee.
- Review HOA documents
- Review budget/dues: Trevor reminded board members that the due amount of \$70/\$75 cannot be changed without the proper procedure as outlined in the Hearthstone HOA Bylaws (Article VI). Trevor indicated that only a handful of residents have paid their dues for 2016. Effort will be made to collect these dues via PayPal or during the door to door effort to collect directory information.
- Directory: Samantha is leading this effort by coordinating with fellow board members to collect a portion of the resident information. A packet highlighting the part of the neighborhood each individual is responsible for will be provided by Samantha by end of month. A deadline of October 31st was set to complete the new 2017 directory. As part of this effort, Samantha will be updating the *Hearthstone HOA Dues and Directory* form to include a deadline for dues and a release statement allowing photos of association family members to be used on Hearthstone websites (e.g., Facebook).
- Identify recent neighborhood residents (2016 arrivals): 2016 arrivals to the Hearthstone neighborhood include: 10301 Rocking Chair; 10308 Rocking Chair; 3127 Butter Churn; 2805 Bards Ct; 2800 Bards Ct; 3146 Quilting Road. The welcoming committee plans to visit these neighbors to welcome them to the neighborhood and to collect the resident information needed for the new directory.

Other Discussion

- Doug indicated that volunteers are needed at McKee Elementary to do park maintenance, etc. Doug to follow up with the appropriate school districts to discuss concern over school buses exceeding speed limit on neighborhood streets.
- With the recent increase in housing turnover in the Hearthstone neighborhood and the apparent lack of information regarding the Hearthstone HOA bylaws, the President has indicated she will take

responsibility to notify realtors regarding our bylaws and associated dues. Currently, sellers either have to disclose by law the HOA information or the agent could look up via a register deed search. Notify Anna of any neighborhood houses you know of that are put on the market.

- Trevor to remain in charge of Facebook page - this website provides links to neighborhood documents and meeting minutes.
- Ed graciously volunteered to develop a *Hearthstone Holler* flyer by mid-August. Topics to be included in flyer, among other things, include the use of PayPal to collect HOA dues and a notification of the upcoming effort to collect dues and directory information via the door to door effort. Another *Holler* flyer is scheduled to be distributed late October to remind folks of the upcoming Adult social/HOA Board election. In that flyer, each board member's responsibility list will be included.

Next Board/Association Meeting(s)

- Tentative dates in November were discussed to hold the Hearthstone HOA Adult Social which will include the election of new officers. Trevor to check availability at Beatty Park clubhouse for either Saturday the 12th (6pm) or Sunday the 13th (5pm). Depending on availability, earlier November dates will be considered.
- Next board meeting is tentatively planned for September 25th at 7pm.

Meeting adjourned at 8:30pm.